

Business Information Risk Management Consulting Privacy Statements for representatives of businesses

Who we are

The organisation that determines the purposes of, and is responsible for, the processing of your personal data (the Data Controller) is Sapientior Limited, registered in England and Wales, No. 6214497, of which Business Information Risk is an operating brand. The registered office and office for correspondence is 6 Maple Green, Hemel Hempstead, Hertfordshire HP1 3PY.

Your email contact is admin@businessinforisk.co.uk

Representatives of prospect and client businesses

Where you are acting as a representative of a business that we may approach with an offer of services, that has engaged our services or is negotiating with us for provision of our services, both we and that business have a legitimate interest in processing some of your personal data in order to further the promotion, negotiation or provision of our services to the business.

For these purposes, we may process your name, business address, electronic contact details including telephone numbers and email address, business role designation, identification of relevant qualifications and professional experience in order to liaise with the business.

We may use your contact information to provide the business you represent with marketing material. Where such material is distributed by electronic means to you as representative of the business we will seek your consent before doing this.

We may provide marketing material to the business you represent other than by electronic means (for example, by post). Our legal basis for using your contact information for this is our legitimate interest in informing the business of our activities and capabilities.

We may also process your personal data in order to comply with legal obligations including our legal obligations to you as a data subject if, for example, you exercise any of your rights under Data Protection legislation.

We may be provided with this personal data by you or by the business you represent, via referrals from other businesses, or we may find it on publicly accessible resources such as the web pages of the business you represent.

We may share this personal information with other product or service providers specifically to engage or negotiate supply of products or services in support of our obligations to the business you represent.

Occasionally, we might need to transfer some of this personal data outside the UK or outside the European Union, either where the business you represent has a presence in another country or where we need to engage with product or service providers based or operating in another country in support of our services to the business you represent. Such transfers will only be undertaken by prior agreement with the business you represent and we will confirm that adequate privacy standards are in place before we consider transferring your personal data to these countries.

We will retain this personal data for the operational purposes described above until our relationship with the business you represent ceases or until either you or the business inform us that you no longer represent it, whichever occurs first. We may thereafter retain extant records incidentally referring to this personal data either in support of the legitimate interests of the business you represented or ourselves for as long as the material content of the records fulfils those interests, or a legal obligation requires us to do so.

Your rights

1. You have the right to be informed of the personal data we hold about you, how we obtain it and what we do with it.
2. You have the right to request that we correct any of your personal data.
3. In some circumstances you have the right to request us to erase your personal data.
4. In some circumstances you have the right to restrict our processing of your personal data.

However while you act as a representative of the business, your exercise of rights 3 and 4 might be limited by your role in the relationship between the business you represent and ourselves. However, should you cease to act as a representative of the business, these rights become fully available to you.

5. You have the right to object to our processing of your personal data. In particular you have the right to object to our processing of your personal data for direct marketing.

6. You have the right to lodge a complaint with the Information Commissioner's Office about our processing of your personal data. The contact points are: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF; telephone 0303 123 1113; web www.ico.org.uk.

Representatives of product and service provider businesses

Where you are acting as a representative of a business with which we have engaged, or with which we are negotiating, to supply us or our clients with goods or services, both we and that business have a legitimate interest in processing some of your personal data in order to further the engagement or negotiation of the product or services offered by the business you represent.

For these purposes, in the capacity of Data Controller we may process your name, business address, electronic contact details including telephone numbers and email address, role designation, identification of relevant qualifications and professional experience in order to liaise with the business.

We may also process your personal data in order to comply with legal obligations, including our legal obligations to you as a data subject if, for example, you exercise any of your rights under Data Protection legislation.

We may be provided with this personal data by you, by the business you represent, via referrals from other suppliers or service providers, or we may find it on publicly accessible resources such as the web pages of the business you represent.

We may share this personal information, both during negotiation, and in fulfilment, of our contracts, with clients for whom the business you represent may be called up on to act in the capacity of subcontractor to ourselves, or where we act as introducer between our client and the business you represent.

We will retain this personal data for the operational purposes described above until our relationship with the business you represent ceases or until either you or the business inform us that you no longer represent it, whichever occurs first. We may thereafter retain extant records incidentally referring to this personal data either in support of the legitimate interests of the business you represented, our clients or ourselves for as long as the material content of the records fulfils those interests, or a legal obligation requires us to do so.

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2. You have the right to request that we correct any of your personal data.

3. In some circumstances you have the right to request us to erase your personal data.

4. In some circumstances you have the right to restrict our processing of your personal data.

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